

NEWINGTON HOUSING AUTHORITY

MEETING MINUTES of
June 3, 2015

Roll Call and Call to Order

Present: Melinda Harvey, Robert Counihan, Gary Guyette, John Schultz, Constance Ayers

Absent: Sue Robins

Meeting called to order at 5:32 pm

Public Comment

No Public comment

Approval of Minutes

A motion was made by John, seconded by Connie to approve the May minutes. Motion passed.

Financial Statement

-Board reviewed the April bank balances.

-Board reviewed the May Operating statement.

Correspondence

Melinda reported that we have received a letter from the STIF fund management to update our signing records. Melinda, Bob and Gary will have authorization to access the STIF account.

Signing of Checks

-Bob signed checks.

Executive Director's Report

-We have filled most of the vacancies but one at Keleher Park and now have some turnover at Cedar Village. Two of the apartments had heavy nicotine and smoker's damage from past years of allowing smoking in the apartments and will require a fair amount of work.

-Still in holding pattern for the Solar Panel installation. Awaiting the final agreed upon documents from the attorney to look over. When they have been finalized we will meet with the attorney to review and make our decision.

-The work at Cedar Village continues. The roofing job was completed and now they are working on the electrical for the fire system. We have kept the Fire Department in the loop. Window mock up should take place in a few weeks as will the new shower installs.

-No word on the SSHRP grant other than they are looking it over and we appear to have made it past the first cut. There are several items from the architects that are missing that are being followed up on.

-Pre-Development loan has been approved in the amount of \$212,000.00. Now we wait for the State to get all of their paperwork done before we actually see any of the funds.

-Gardens at both sites have been great to keep many residents busy. They are lush and green and seem to be very prolific.

Old Business

We will meet the first Wednesday of July and not meet in August.

New Business

-None

Motion to adjourn by Gary, seconded by Connie to adjourn the meeting. Meeting adjourned at 6:10pm

Next meeting, July 1, 2015 at Keleher Park

Respectfully submitted,

Melinda Harvey, Executive Director

